# Planning Engineer

## QUALIFICATIONS AND JOB DESCRIPTION

We are looking for a ' Planning Engineer ' works related with EPC type of projects in our Istanbul Head Office.

- Bachelor's degree in Engineering or related discipline
- Minimum of 7 to 10 years of work experience as a Planning Engineer in Power Projects.
- Strong knowledge with Project Management Software, such as Primavera and Microsoft Project
- Computer literacy in Microsoft Applications including Excel, Word & PowerPoint. Primavera, PMP certification is plus
- Strong Communication and organization skills. Willing to take initiative and work independently when needed. Ability to handle data with confidentiality

Role responsibilities ;

- Responsible for the preparation of Project Schedule in accordance with contract
- Prepare and distribute quantity schedules and mobilization plans at different stage of the project
- Convey the agreed project plans & schedules to Site Planning Team.
- Carry out Project Delay Analysis.
- Assist Contract Management Team in preparing claims.
- Assist Project Estimation Team.
- Prepare Daily Weekly & Monthly Reports including impact analysis reports for the consumption of the management.
- Prepare and update work program and cash flow curves to show the actual progress and identify areas of weakness and establishes means and methods for recovery, identify any new critical activities.
- Ensure Project Activities and Manpower Utilization are in line with the plan, through regular contact with site team and by review reports issued by site, highlight any anomalies or weakness are found with respect to the plan to the management.
- Monitor Critical milestones activities and proactively highlight to the management any potential risks in project execution.
- Review & Analysis various reports from site planning team and make recommendation if any change is required
- Develop Work Breakdown structure and Resource loading and establish Progress Measurement System.

## PREFERRED CANDIDATE

**Years of Experience:**
7 - 12 years of experience
**Level of education:**
Bachelor's(Graduate), Master's(Graduate)
**Languages:**
English( Reading : Advanced, Writing : Advanced, Speaking : Advanced)

## POSITION INFORMATION

**Company Industry:**
Building
**Job Role:**
Engineering
**Job Type :**
Permanent / Full-time
**Position Level:**
Specialist
**Number of vacancies:**
(Not Specified)
**Job Location:**
Turkey